



कार्यालय, रक्षा लेखा नियंत्रक  
उदयन विहार, नारंगी, गुवाहाटी-७८११७१  
OFFICE OF CONTROLLER OF DEFENCE ACCOUNTS,  
UDAYAN VIHAR, NARANGI, GUWAHATI-781171  
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E-Mail/Website

पत्र संख्या : A/IV/212/LE/Vol.-XVIII

दिनांक 04/01/2022

To

All AO GE/Area Accounts Office Shillong,  
PAO (ORs) 58 GTC/PAO (ORs) ARC Shillong.

**Sub: Monitoring of Defence Pension Budget Leave Encashment- Code Head 00/014/63 (Army) and 00/014/65 (Air Force).**

**Ref: This office letter no: A/IV/212/LE/Vol.-XVI dated 05/07/2021**

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On review of compiled actual up to the month of 11/2021, it is observed that various sub-offices have booked Rs. 57,81,16,926/- under Code head 00/014/63 (Leave encashment, Army) and Rs. 2,43,85,957/- under Code head 00/014/65 (Leave Encashment, Air Force) against the overall projected RE 2020-21 amount of Rs. 86,67,98,314/- (Army) and Rs. 3,43,09,566/- (Air Force) respectively. The details of booking made by various sub offices up to the Month of 11/2021 against their projected RE 2021-22 are furnished as Annexure -"A". It would be seen from the sub office wise booking details that in a number of cases actual booking up to 11/2021 are either much higher or less compared to RE amount projected by them. In some cases, it is observed that the concerned sub-offices did not project any RE, as a result, their booking of expenditure stand incurred without allotment of fund which is highly irregular.

Further, it is pointed out that the expenditure compiled by AO GE (AF) Jorhat & AO GE(AF) Tezpur, AO AGE(I) Kumbhigram and GE(AF) Mohanbari under Code Head 014/65 are abnormally high, against the RE amount projected by them and requires clarification at the earliest. It is also observed that a sum of Rs. 53,79,744/- booked by AO GE 868 EWS and Rs. 28,90,232/- booked by AO AGE(I) Zakhama under the head Leave Encashment (ARMY) code head 00/014/63, without the projection of RE 2021-22 under this head. It may please be clarified and if the booking is correct, the RE amount may be projected immediately. Otherwise, necessary rectification may please be carried out in current month's account under intimation to this office.

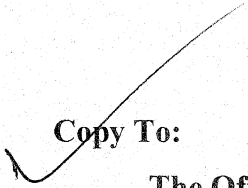
In view of the above, it is advised/requested to review your requirement vis-a-vis booking made till November 2021 and ensure that no excess/less booking is made against the allotment during the year 2021-22. In case, it is expected that a portion of the allotment will not be utilized during the year 2021-22 and is required to be surrendered, the same may please be intimated to this office in due course of time. Similarly, the additional requirement over and above the amount projected for the year 2021-22 may also be intimated to this office for submission of consolidated requirement to the PCDA (P) Allahabad for inclusion in the modified appropriation. The reasons for surrender/additional requirement, if any, during 2021-22 may also be intimated for submission to the PCDA (P) Allahabad.

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The above information may please be sent to this office latest by 19/01/2022 positively to enable this office to submit the Consolidated Report to PCDA (P) Allahabad within the stipulated time. The Officer-in-Charge will be held personally responsible for any excess expenditure over the RE amount or less booking projected against the RE amount by them during the F.Y. 2021-22 (including the present additional requirement/surrender, if any).

This may please be accorded topmost priority.

  
DCDA

 Copy To:

**The Officer-in-Charge** }  
**IT & SW (Local)** }

Please upload the memo alongwith Annexure 'A' in the Office Website

  
AO (A/Cs)

## (00/014/63) ARMY

Section Code	Name of Office	RE 2021-22/Allotment	Amount booked upto Nov 2021	% of Expenditure
1100	Area Accounts Office	59500000	58119475	97.68%
2900	PAO (ORs) ARC	327500000	172616240	52.71%
3400	PAO (ORs) 58 GTC	400000000	299809569	74.95%
7102	AO GE Jorhat	3090000	1625130	52.59%
7105	AO GE Dinjan	4525000	3696125	81.68%
7106	AO AGE( I )Lekhapani	1105000	0	0.00%
7201	AO GE (North) Tezpur	6869206	4789481	69.72%
7203	AO GE Missamari (Not Found)	6117865	1459278	23.85%
7204	AAO GE 586 EP	1200000	405844	33.82%
7205	AO GE 859 EWS	5000000	4420163	88.40%
7701	AO GE Narangi	12120744	2921156	24.10%
7703	AO AGE( I ) Rangia	6269880	4916743	78.42%
7705	AAO 583 EP	750000	0	0.00%
8301	AO GE Silchar	3979170	1870220	47.00%
8302	AO GE 868 EWS	0	5379744	
8303	AO GE 869 EWS	2566980	690749	26.91%
8403	AO GE Shillong	7500000	4227732	56.37%
8405	AO GE Guwahati	5055100	3129068	61.90%
9211	AO AGE (i)Zakhama	0	2890232	
9223	AO AGE (I) Agartala	1134229	465660	41.06%
9227	AO GE (south) Tezpur	7365140	3701517	50.26%
9230	AO GE (P) Shillong, Umroi	5150000	982800	19.08%
	<b>TOTAL</b>	<b>866798314</b>	<b>578116926</b>	<b>66.70%</b>

## (00/014/65) AIR FORCE

Section Code	Name of Office	2021-22/Allotment	Amount booked upto Nov 2021	% of Expenditure
1100	Area Accounts Office	5500000	4711647	85.67%
7101	AO GE (AF)Jorhat	2923800	4839841	165.53%
7104	AO GE (A/F) Chabua	2662803	508950	19.11%
7202	AO GE(AF) Tezpur	2884103	3842712	133.24%
7702	AO GE (AF)Borjhar	10200000	4631894	45.41%
7706	AO AGE( I ) Kumbhigram	532480	1054055	197.95%
7707	AAO AGE( I ) (AF)Digaru	2100000	1875510	89.31%
8401	AO GE (AF)Shillong	6000000	1323228	22.05%
9225	GE(AF) Mohanbari	1506380	1598120	106.09%
	<b>Total</b>	<b>34309566</b>	<b>24385957</b>	<b>71.08%</b>

Mukhandia  
AAO(A/c)